GEORGE MASON UNIVERSITY

UNIVERSITY PROJECT CRITERIA CHECKLIST

Project Under Consideration: _____

Answer each of the following questions. If the question is not applicable, mark it as "n/a."

		YES	NO	N/A
1.	Significant Cost			
2.	Risk of Failure			
3.	Large Scope			
4.	Non-routine/Unplanned			
5.	Length of time to Implement			
6.	Time Sensitivity			
7.	Impact on University			
8.	Programmatic Impact			
9.	Unbudgeted			
10.	Information Technology Security Risks			
11.	Significant Technology Needs			
12.	Significant Environmental Requirements & Impacts			
13.	Significant HR Requirements			
14.	Significant Facility Needs			
15.	Significant Space/Renovations			
16.	Significant External Impact			

Evaluation: The questions above are intended to establish the criteria of leading indicators of this project. Generally, but not always, a greater number of yes responses increases the likelihood that the project meets the definition of "University Project."

CERTIFICATION: Based on the above, it is my determination that the desired project **should** ☐ or **should not** ☐ (mark one) become a University Project.

_____	_____	_____
Project Manager I	Date	Phone Number
_____	_____	_____
Printed Name	Title	Department
_____	_____	_____
Supervisor of Project Manager I	Date	Phone Number
_____	_____	_____
Printed Name	Title	Department