

# University Art Collection Acquisition Proposal

Name: \_\_\_\_\_

Department, College, or Office: \_\_\_\_\_

Means of Acquisition (check one):  By Donation  By Purchase

Description of object:

Artist's Name \_\_\_\_\_

Title \_\_\_\_\_

Medium (ex. oil on canvas) \_\_\_\_\_

Dimensions H: \_\_\_\_\_ W: \_\_\_\_\_ D: \_\_\_\_\_ Weight \_\_\_\_\_ lbs

Date \_\_\_\_\_ Signature  Yes  No

Country of origin \_\_\_\_\_

Condition (check one) Excellent  Good  Fair  Poor

## **Donations**

Owner of object: \_\_\_\_\_

Provenance (history of ownership): \_\_\_\_\_

If donor wishes to remain anonymous check here:  (if so, do not fill in owner above)

## **Purchases**

Gallery/ Dealer Name: \_\_\_\_\_

Gallery Location: \_\_\_\_\_

Appraisal value: \_\_\_\_\_ Funds required for maintenance: \_\_\_\_\_

Copyright restrictions: \_\_\_\_\_

Special needs or requests: \_\_\_\_\_

Is the object intended for a specific unit? Yes  No  Name of unit: \_\_\_\_\_

Credit Line: \_\_\_\_\_

\* Attach image of object and any additional documentation (can be emailed)

