

Procedures for Policy 1145: Personal Transportation Vehicles/Devices (PTV)

A. Definitions

- a. Dismount Zone: means an area where riders must not operate their PTV and must walk beside and wheel their vehicle (or remove their skates), or appropriately park their vehicle before entering the dismount zone.
- b. Geofence: means the area of the Fairfax Campus that is defined by GPS or RFID technology in which Shared Mobility Device (SMD) rider will be triggered when entering the area
 - a. No Park Zone: SMD users cannot end their trip within this area
 - b. No Ride Zone: SMD throttles will not operate and the speed of the scooter will be gradually reduced to 0 MPH.
- c. Pedestrian: means a person whose mode of transit is ambulation. A service animal, for the purposes of this policy is considered a pedestrian.
- d. Sharrow: means a Shared Lane Marking that consists of a bicycle symbol with a double chevron arrow above it and is used on travel lanes too narrow for motor vehicles and bicycles to share side-by-side.

B. Operators

1. Law, Ordinances, and Policies
 - a. Operators will adhere to all applicable federal and state laws and Mason policies and procedures with respect to safely operating a Personal Transportation Vehicle/Device (PTV) on Mason property. Operators who violate laws may be cited by police.
 - b. Operators must obey all laws of vehicular traffic laws including yielding to pedestrians in crosswalks.
 - c. Operators must obey all traffic signs including, but not limited to, stop signs and one-way signs.
 - d. Operators of gas-powered mopeds or scooters are considered to be in the same class as a motorcycle and must obtain a motorcycle permit.
2. Operator Behavior
 - a. Operators may not be under the influence of alcohol, illegal drugs, or medication that affect operation.
 - b. Operators must use hand signals to indicate left, right, and stop.
 - c. While operating the vehicle, operators must not wear headphones, use cell phones, or use/operate any other device that may cause a distraction.
 - d. Operators are prohibited from carrying another passenger unless the vehicle is designed to take a passenger.
 - e. Operators may not hitch themselves to another vehicle.
 - f. Operators should always consider terrain, weather conditions, and existing automobile traffic which may affect the ability to operate the PTV safely.
3. Operating Personal Transportation Vehicles/Devices
Individuals operating PTVs must:
 - a. Have all wheels touching the ground/roadway at all times. Trick riding (e.g. wheelies,

jumps) and use on stairs, benches, handrails, disability accommodation ramps, on athletic fields, and in amphitheater seating is prohibited.

- b. Only operate on campus roadways outside the Campus Core, in bike lanes, or on the Campus Drive shared use path. Operator may “take the lane” on areas of the roadway that have sharrows and no bike lane.
 - c. Only operate on roads within the Campus Core permitted by Parking and Transportation that are free of construction. Designation of permitted roads is subject to change. Please see the [campus map](#) that identifies roads that may be used.
 - d. Walk vehicles at all times on sidewalks and pathways.
 - e. Always give pedestrians the right of way.
 - f. Not use PTVs on the section of Mattaponi River Lane between Patriot Circle and the Johnson Center loading dock.
 - g. Not weave in and out of automobile traffic.
 - h. Not bring Electric PTVs inside campus buildings.
 - i. Not exceed a speed of 15 MPH on roadways, in bike lanes, and on the Campus Drive shared use path.
 - j. Not drive PTVs inside University parking garages. Operators may use bike racks located in the parking garages but must dismount at the garage entrance and walk the vehicle to the parking area.
 - k. Dismount and walk their PTVs (or remove their skates) in designated dismount zones.
4. Parking PTVs
- a. Bicycles must be parked at a bike rack and scooters must be parked in a designated corral or bike rack while on University property.
 - b. Personal Transportation Vehicles/Devices may not block pedestrian pathways, building entrances, be tethered/locked to railings, signs, or trees, or impede the work of the university (e.g. landscaping, Facilities).
 - c. Improperly parked PTVs may be cited, towed, impounded, or otherwise disabled.
 - d. The University can remove a PTV if it is being operated in any building or charged at any Mason power source.
 - i. Removed or impounded PTVs will be stored in the Shenandoah parking garage cage.
 - ii. Parking and Transportation will follow the same process as for abandoned bikes with privately owned PTVs
 1. Parking and Transportation will follow the Memorandum of Agreement in place with each company with SMDs.
 - iii. Parking and Transportation will be the point of contact for removal and impoundment. 703-993-2828 or Transpo@gmu.edu
5. Storage
- a. Electric PTVs and the chargers for these devices are not permitted, either for use or for storage/charging in university owned or leased buildings at any location of Mason.
6. Safety Issues
- a. Every Personal Transportation Vehicle/Device (except skates) when in use between

sunset and sunrise shall be equipped with a headlight on the front emitting a white light visible in clear when from a distance of at least 500' to the front and a red reflector visible from a distance of at least 600' to the rear when directly in front of lawful lower beams of headlights on a motor vehicle.

- b. Operators are strongly encouraged to use safety gear including helmets and to ensure that their vehicle and their personal clothing have appropriate reflective devices.
- c. Electric Personal Transportation Vehicles/Devices may not be charged in residence halls, offices, dining facilities or any other indoor University source of electricity. No outdoor University outlet may be utilized if it is under an overhang of a building or structure. Specifically designated and signed outdoor outlets may be used at vehicle owners' risk after registering the vehicle with Parking and Transportation.