

Unmanned Aerial System Flight Safety Checklist

This safety checklist is intended to promote the safe operation of Unmanned Aerial Systems (UAS) in, on or above George Mason University facilities or property in accordance with University Policy 1414. Complete the steps outlined on this form for each requested flight under Policy 1414. For questions, contact RSR at 703-993-8448, or by email at rsr@gmu.edu.

Pre-Operations

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| ☐ | Obtain approval to operate UAS by filling out the UAS Flight Authorization Request. |
| ☐ | Post warning signage at entry doors to flying space or perimeter of the flight area. |
| ☐ | Locate nearest fire extinguisher and fire alarm pull station (if operating UAS indoors). |
| ☐ | Indoor operations shall be limited to rotary-wing UAS unless a specific exception is granted by RSR. |

Pre-Flight

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| ☐ | Conduct airworthiness check of all components of UAS. |
| ☐ | Clear intended flight space of all people. |
| ☐ | Assign Observers to safe observation locations. |
| ☐ | Announce initiation of flight to all present. |

Post-Flight

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| ☐ | Announce termination of flight to all present. |
| ☐ | Conduct airworthiness check of all components of UAS. |

Post-Operations

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| ☐ | Remove all warning signage posted during pre-operations. |
| ☐ | Immediately report any damages or injuries caused by UAS operations to GMU PD (703-993-2810) and the FAA (FAA accident reporting). Reports will be forwarded to RSR- Operational Risk Management as necessary. |